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FI - Annexure-VII (I)

APPLICATION FORM FOR BUSINESS CORRESPONDENTS / BUSINESS FACILITATORS

(INDIVIDUAL ENTITIES)

1. Location (Village / Town) - Zone : _____
- Branch: _____
- Location: _____
- District: _____
- State: _____ PIN: _____
2. Full Name (IN BLOCK LETTERS) : _____
3. Father's / Husband's Name : _____
4. Date of Birth : _____
5. Gender (Please Tick) - Male Female
6. Marital Status (Please Tick) - Married Unmarried
7. Education (Please Tick) - Below Class X Class X
 Class XII Graduate Post Graduate and above
8. Permanent Address : _____
- P.O.: _____ Tehsil: _____
- District : _____
- State: _____ Pin : _____
9. Communication Address : _____
- P.O.: _____ Tehsil: _____
- District: _____
- State: _____ Pin : _____

10. Telephone No. (with STD Code)- Residence : _____

- Office : _____

- Mobile: _____

11. E-mail ID, if any - _____

12. Currently Banking with (Bank)- _____

13. Bank Account Number, if any - _____

14. Cheque Facility (Please Tick) - Available Not Available

15. *Proof of Name (Please Tick) - Driving License PAN Card

Voter's ID Card Passport

Aadhar Card

16. *Proof of address (Please Tick) - Electricity Bill (Latest) NSC (Copy)

Telephone Bill (Latest) LIC Policy

Letter from landlord

Gas Connection

17. Present Business / _____

Occupation, if any _____

18. Computer Literacy : Yes No

19. If yes, nature of qualification : _____



20. If you already own a business or are working your revenue / income per month is :
(please tick the applicable)

Less than Rs.1000 _____ Rs.1000 - Rs.2500 _____
Rs.2500 - Rs.4000 _____
Rs.4000 - Rs.6000 _____ More than Rs.6000 _____

21. Do you have any experience

in selling financial products?

If yes, give details.

22. Languages known (please write : Fluent / Not so fluent)

Language:	Read	Write	Speak
English			
Hindi			
Regional Language (specify)			
Any other (specify)			

23. No. of years of stay in

the town / village _____

24. Do you have any police records? If yes, give details.

25. Names, address and occupation : 1) _____

of two people to whom reference

can be made. 2) _____

I hereby undertake/declare that :

- i) Aforesaid information furnished by me is correct and true to the best of my knowledge and belief and in case found at any stage that the information given by me/us is wrong, my/our engagement as Business Correspondent will be cancelled
- ii) I/we have read the details of the scheme for engagement as Business Correspondent / Business facilitator in the Bank of India, eligibility

criteria, terms & conditions, scope of the activity and payment of service charges, etc.

- iii) In case my/our name(s) is/are considered for appointment as Business Correspondent. I/we will/shall sign the Agreement-cum-indemnity with Bank of India as per the draft shown to me/us and abide by the terms of Agreement-cum-indemnity, rules/norms of the scheme.
- iv) I/we fully agree that submission of this application/Bio-data to the Bank shall not be construed as a right for selection and Bank reserves its right to select/reject the case on merit.

Yours faithfully, _____

Signature of the applicant:

(Full Name): _____

Place : _____

Dated : _____

(i) **Address & ID Proof ***

*** May be obtained from Sarpanch /Mukhiya /Gazatted Govt. Servant**

/ Post Master / Tahsildar / Police Inspector / Govt. Teacher

This is to certify that Mr. / Ms. / Mrs. has been a resident of

(Complete permanent address)

.....
.....

for years and holds a good character in the area. His photograph is herewith attested and I confirm the same. His date of birth is

.....

(Signature)

Name:

Address:

Designation (with seal) :



References :1)

I hereby certify that has been a resident of
Village / town of district in State
of period of years and has been known to me for period of years.

(Signature with date)

Name of Referee

.....

Address:

.....

.....

.....

Designation / Title :

.....

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References :2)

I hereby certify that has been a resident of
Village / town of district in State
of period of years and has been known to me for period of years.

(Signature with date)

Name of Referee

.....

Address:

.....

.....

Designation / Title :

.....



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For Branch/Office use :

Branch Manager's Comments and Recommendations (including on verification of antecedents)

Due diligence exercise carried out by _____

on _____

Dated : _____

(signature of AGM/CM/SM/Branch Manager)

Seal. _____

For Zonal Office use :

Comments of the Zonal Manager :

Based on the recommendation of the Branch Manager and the Zonal Selection Committee dated _____ , the engagement of the applicant as Business Correspondent (BC) / Business Facilitator (BF) is approved / rejected, for the village _____ (name of the village) attached to our Bank's _____ Branch.
(name of the branch)

Date : _____

(Name:

Zonal Manager





..... BRANCH

RECOMMENDATION FOR BC ENGAGEMENT UNDER FINANCIAL INCLUSION

We have verified the details and KYC of Mr.

for the post of BC at our Branch and found correct.

Due diligence exercise carried out by

on

We recommend Mr./ Miss. for the post of Business Correspondent (BC)/ Bank Mitra under Financial Inclusion at our Branch.

Place:

Date:

(Signature of AGM/ CM/SM/Branch Manager)

..... Branch

Branch Seal



List of Documents for New BC & Bank Sakhi

- ❖ Aadhar Card
- ❖ PAN Card
- ❖ Voter ID Card
- ❖ Saving Bank Account No.
- ❖ Marksheet (Last Examination Pass)
- ❖ Passport Size Photo
- ❖ Rent Agreement (Shop Rent Agreement or Electricity Bill)
- ❖ Police Verification
- ❖ Shop Photo or Location Photo
- ❖ IIBF Certificate (If Qualified)
- ❖ References Documents
- ❖ Branch Recommendation Letter (In NextWin Application Form)
- ❖ Mobile No.
- ❖ Mail ID